

Gracefield Schools



ADMISSIONS PROCESS:

Gracefield Schools welcomes students from all backgrounds. We cater for students from **18 months** to **7 years**. Our learning is based on **The Early Years Foundation Stage (EYFS) Program** which is a part of the British National Curriculum.

While our academic year officially starts in **September**, students can enroll to Gracefield at any time of the year.

Pre-Admission:

1. Before starting the admission process, we recommend prospective parents to visit the school and have an introductory tour or an informal chat if their physical presence is not possible. **Appointments for an introductory tour can be made between **Mondays to Fridays 8.00 a.m. – 3.00 p.m.** Appointments may also be made outside the above office hours by arrangement.*
2. The tour or informal chat features a walkthrough Gracefield's system including our learning areas & activities, teaching methods, school schedules and other key processes.
3. We encourage parents who opt for a visit to do so with the child whose admission is being sought for familiarization of the school.
4. After the introductory tour or informal chat, the child is then ready for admission.
5. Upon successful completion of the admissions process, the parents will receive detailed communication from Gracefield regarding the new student's placement and start date.

Considerations:

1. Gracefield welcomes children with mild learning difficulties and offers a range of additional support in conjunction with the child's physician.
2. Parents are encouraged to make the school aware of any additional need their child may have, before admission into the school.

In order to reserve a place for your child, you will need to complete the application form below:

Gracefield Schools



ADMISSION FORM

Photo

Student Details

Name of student:			
Sex:		Date of Birth	
Nationality:			
Address:			
Class for which Admission is being sought			
☐	Woodpecker Playgroup: 18mo. – 3years	☐	Dove KG1: 3 -4 years
☐	Humming Bird KG2: 4 – 5 years	☐	Blue Bird Yr1: 5 -6 years

Mother's Details

Name:	
Occupation:	
Email	
Tel	

Father's Details

Name:	
Occupation:	
Email	
Tel	

Guardian's Details

Name:	
Occupation:	
Email	
Tel	

Previous School/s Attended

Name	Location

Medical History

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Food Allergies

Food Specifications:

Vegetarian	Yes	_____	No	_____
Dairy Products	Yes	_____	No	_____
Nuts	Yes	_____	No	_____

Please indicate any other food requirements your child may have

Emergency Medical Treatment

In case of emergency I authorise Gracefield Schools to take whatever steps may be deemed necessary in respect of medical treatment for any child of mine.

Indemnity Notice

I shall at all times hereafter keep the school indemnified against all actions, claims, proceedings, costs and expenses in respect of personal injury to, and loss or damage to property belonging to, the student arising out of any school expedition or transport facilities provided or arranged by the School.

Declaration by parent or guardian

At least one term's notice, in writing, of the intention to remove a pupil must be given to the Head Teacher. In the event of this not being given one term's tuition fees must be paid.

I agree to these conditions of entry and to other conditions stated or implied with this form or in the Prospectus.

Signature (Parent or Guardian)

Date: